



South Carolina Theatre Association

August 2011

NOTE: Entry Intent Deadline September 23, 2011

Dear Secondary School Theatre Teacher:

On behalf of the South Carolina Theatre Association, I want to take this opportunity to invite you and your students to participate in the annual Secondary School Theatre Festival which will be held in conjunction with the SCTA Convention, November 11-13, 2011 at Winthrop University in Rock Hill, South Carolina. All schools participating will receive individual trophies, and the productions and actors will be eligible for numerous awards. The adjudicators will select the first, second, and third place productions, and the first and second place productions will represent South Carolina at the SETC Festival in Chattanooga, TN in March 7-11, 2012. The Southeastern Theatre Conference, of which SCTA is an affiliate, is the largest theatre organization in the United States and offers teachers and students four full days of invaluable workshops, master classes, performances, college auditions, scholarships and opportunities for networking.

Please plan to get involved and join South Carolina's theatre constituency for a weekend of renewal, inspiration and celebration.

So You Know:

- ❖ The Festival is limited to 22 performances. *Intent* due no later than Friday, September 23, 2011.
- ❖ Each school may present one short play or an authorized scene cutting from a longer work.
- ❖ All performance royalties are the responsibility of the presenting school.
- ❖ Each school is responsible for providing their own set, costumes and props.
- ❖ Lighting designs should be simple and based on a stage wash configuration.
- ❖ Sound design may utilize CD's or audiotapes that are prepared by the presenting school.
- ❖ Each production is allowed 45 minutes for set up, run and strike.
- ❖ **Note:** Each school must be a current Organizational Member. Organizational Dues and Festival Participation Fee must be **PAID in full prior** to the Festival.
- ❖ **Note:** All Festival participants, students and staff must be members of SCTA and register for the convention with payment received prior to the convention.

The attached **Intent to Participate** form (SSFest_Int_Form2011) is extremely important. Please fill it out and return it to Kathy Fudge, SCTA Administrative Director, as soon as possible – **ABSOLUTE DEADLINE for receipt of the *Intent* form is September 23, 2011.** Your prompt return of the *Intent* form will afford your production pride of place in the festival performance schedule, as returned forms will be numbered in sequence as received. You may also wish to share the form with other theatre colleagues who may not be in our database. Once your *Intent* form has been received, you will receive all the appropriate information for festival participation.

Enclosures (Please notice deadlines and appropriate fees):

- 2011 Festival **Intent to Participate** form (SSFest_Int_Form2011) – Deadline: **September 23, 2011;**
- Secondary School **Roster** (SSRoster_2010) – Deadline including ALL fees: **October 17, 2011.**

ALL FORMS AND FEES MUST BE RECEIVED BY ABOVE DEADLINE(S) AT THE ADDRESS INDICATED ON THE FORM.

Thank you very much for your interest in SCTA and the Secondary Division. I look forward to hearing from you and seeing you and your students at Winthrop University on November 11-13, 2011.

Very truly yours,

Kelly Melton, SCTA Secondary Division Chair
Meltonk@sumter17.k12.sc.us
(c) 803-840-2348



2011 SCTA SECONDARY SCHOOL PLAY FESTIVAL INTENT TO PARTICIPATE FORM

The state festival will be held in conjunction with the 2011 Convention at Winthrop University on November 11 - 13, 2011. Festival registration and fee deadline is October 17, 2011.

1. Only **22** performance slots are available this year - Intent to Participate due September 23, 2011.
2. Fee Change - Payment due no later than October 17, 2011:

- ▶ **SCHOOL FESTIVAL ENTRY FEE:** \$100
- ▶ **DUES:** ■\$50 - Organizational ■\$10 - Student ■\$20 - Individual
- ▶ **CONVENTION FEE:** \$20 per person

To reserve your slot at the 2011 Secondary School Play Festival, please complete this form and return it by mail or fax to the SCTA office no later than **September 23, 2011**. Payment is not required at this time, but reservations are not considered final **until payment is received**. If you have questions, please contact the SCTA Office at scta@collabefforts.com or 803-356-3727.

PLEASE NOTE:

- If your production must be edited to conform to festival production length requirements, you must obtain written permission from the publisher/royalty agent to perform in the festival.
- In order to perform in the festival, provide *proof of permission* with registration.

PRODUCING ORGANIZATION INFORMATION

Organization Name _____

Mailing Address _____

City _____ State _____ Zip _____

Organizational Representative _____

Cell Phone _____ Office Phone _____

E-Mail Address _____

(Type or Print Legibly)

Earliest time your play can be scheduled* ANYTIME!

FRIDAY Morning Early Afternoon Late Afternoon Evening

SATURDAY Morning Early Afternoon Late Afternoon Evening

SUNDAY Morning Times you will NOT be available _____

***Requested times will be scheduled on a "first-come-first-served" basis. Get your form in EARLY!** Please indicate times you will NOT be available this weekend due to transportation issues, etc. Remember, we are trying to schedule 22 schools and not everyone will be able to received a preferred slot.

Deadline for receipt of this Intent to Participate form is SEPTEMBER 23, 2011.

mail to:
SC Theatre Association
PMB 350
100 Old Cherokee Rd., Suite F
Lexington, SC 29072

fax to: **803-359-1921**
or
e-mail to: **scta@collabefforts.com**

SECONDARY SCHOOL ROSTER

Please list the sponsor and all chaperones first; then list all students. PLEASE PRINT LEGIBLY.
Duplicate this form as needed.

SCHOOL NAME: _____	Page 1 of ____
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<i>Check All That Apply:</i>			Sponsor OR Chaperone	Student	Auditioning	Member Dues \$10 Student \$20 Individual	Convention Fee - \$20	Audition Fee \$15	TOTAL
NAME:	E-MAIL:								
<i>i.e.</i>	<i>Name</i>	<i>E-mail.com</i>		✓	✓	10	20	15	\$45
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20									
Organizational Membership <input type="checkbox"/> Previously Pd. <input type="checkbox"/> Enclosed						\$ 50			
Festival Fee <input type="checkbox"/> Previously Pd. <input type="checkbox"/> Enclosed						\$100			GRAND TOTAL
Check or Purchase Order MUST accompany this form.			TOTALS						

AMOUNT ENCLOSED _____

PO# _____